

ACT TWENTY-TWO

Of Archdeaonries

Establishment

- 1** The Diocese shall be divided into Archdeaonries, the boundaries of which shall be co-terminus with the Archdeaonries.

Archdeaonry Councils

- 2** There shall be an Archdeaonry Council for each Archdeaonry consisting of –
 - (a) All incumbents and other licensed clergy of the Archdeaonry;
 - (b) Two Lay Representatives of each assessed Pastoral Charge of which one shall preferably be a churchwarden within the Archdeaonry. The Lay Representatives and two Alternate Representatives of which one preferably shall be a churchwarden shall be elected by the Parish Council at its first meeting held subsequent to the Annual Parish Vestry Meeting. Casual vacancies shall be filled as they occur;
 - (c) A representative of any Diocesan Institution or United Church within the archdeaonry, without a licensed Cleric and which the Archdeaonry Council may desire to be represented thereon.
 - (d) A Lay Youth Representative of each assessed pastoral charge within the Archdeaonry, or each Diocesan Institution or other body provided for in Section 2(c) above, who shall be between the ages of eighteen and thirty years. Such Lay Youth Representative shall be elected at the time and in the manner of other Lay Representatives as provided for in Section 2(b) above, and shall be full members of Archdeaonry Council, with voice and vote.

Functions

- 3** The functions of the Archdeaonry Council shall be –
 - (a) to consider Archdeaonries needs and concerns as related to the mission of the Church, and to initiate appropriate action in the archdeaonry;
 - (b) to make recommendations to the Parish Councils and Diocesan Council;
 - (c) to serve as the Archdeaonry consultative body of the Diocesan Council and assist in the implementation of Diocesan policy.

District Councils

- 4** At or after the initial meeting of each year, the Archdeaconry Council shall have the power to sub-divide, for the ensuing meetings of the year, into two District Councils, which shall fulfil the functions of the Archdeaconry Council in their areas. Should such sub-division take place, the representation from the Archdeaconry Council to the Diocesan Council must include two elected representatives from each District Council.

Meetings

- 5** Each Archdeaconry (or District) Council shall meet not later than four weeks before each ordinary meeting of the Diocesan Council, and at such other times as the Archdeaconry (or District) Council deems necessary.

Archdeaconry Finance and Property Committees

- 6** (a) There shall be Archdeaconry Finance and Property Committees for each Archdeaconry consisting of:

The Archdeacon; The Chairperson of the Archdeaconry Council or his/her representative; A Financial Advisor appointed by Archdeaconry Council for a period of three years subject to re-appointment; An Architectural Advisor appointed by Archdeaconry Council for a period of three years subject to re-appointment; One Clergy Representative elected by Archdeaconry Council for a period of three years (limited to a maximum consecutive term of six years); One Lay Representative elected by Archdeaconry Council for a period of three years (limited to a maximum consecutive term of six years). The committee shall have the power to co-opt where necessary for a period of one year, subject to re-appointment.

- (b) The function of each Archdeaconry Finance and Property Committee shall be:

- (i) To promote the financial stewardship within the archdeaconry.
- (ii) To monitor the care of church property in the archdeaconry.
- (iii) To advise the Diocesan Board of Trustees in Archdeaconry Finance and Property matters.
- (iv) The Committee shall elect its own Chairperson and shall report to the Diocesan Board of Trustees.
- (v) Assist any parish with its financial management.
- (vi) Consider and make recommendations to the Board of Trustees on any property matters.

- (vii) Provide guidance in respect of risk management and appropriate valuations for insurance purposes.
- (viii) Arrange training sessions and information seminars on financial and property matters.
- (ix) To carry out such actions and take such decisions as may be delegated or assigned to them, in writing, generally, or, in a particular case, by the Bishop or the Diocesan Board of Trustees.